



***U. S. Department of Housing and Urban Development
Washington, D.C. 20410-3000***

Multifamily Housing

Informational Broadcast

Title: Section 8 Renewal Policy

Description

The focus of this training is to provide Project Managers, Contract Administrators, OMHAR Staff, Participating Administrative Entities (PAE's), Industry Representatives, Section 8 Project-based Owners and Management Agents with hands on training of the new Section 8 Renewal Policy Desk Guide. The guide was issued on January 19, 2001, and provides specific instructions and guidance for the renewal of expiring project-based Section 8 contracts.

Objective

The training objective is to provide hands-on instructions and examples for participants in preparing, submitting, reviewing and executing renewals of expiring Section 8 project - based contracts. The training will also provide detailed instructions and guidance for reviewing and processing owner opt-out requests, including tenant notification requirements. Upon completion of the training, participants will understand all of the options available to owners at contract expiration and they will be able to identify the appropriate documentation needed for processing renewal and opt-out requests. Participants will also be able to identify the specific processing steps that are to be taken when renewing an expiring Section 8 contract, including, execution of the renewal contract.

Method of Delivery:

Distance learning - Satellite Broadcast.

This broadcast will be web-cast and close captioned.

Target Audience: Project Managers, Contract Administrators, OMHAR Staff, Participating Administrative Entities (PAE's), Industry Representatives, Section 8 Project-based Owners and Management Agents

Course Date: Thursday February 22, 2001

Course Time: 1:00 PM EST to 5:00 PM EST.

Target Audience

This course is designed for Multifamily Housing Project Managers, Contract Administrators, OMHAR Staff, PAE's, Industry Representatives, Owners and Management Agents and OTAGs who have any responsibility for Section 8 Project-based contracts.

Course Materials

The following documents will be used for the training:

- Training Agenda
- Section 8 Renewal Policy Desk Guide (Guide was mailed out February 12 from the printer. It was sent to all owners, C/As HUD staff, Management Agents, etc.)

Location for Headquarters Only: Room B-180

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